

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**August 11, 2025**

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for General Public Comments. No comments were noted.

Mr. Wade read Resolution 5607 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township and dispensing with the second reading. Mr. Clark, Township Administrator, gave background information on the proposed purchase of fire hose for the new fire engine. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5608 – A Resolution adopting the Warren County Multi-Jurisdictional Hazard Mitigation Plan five-year plan update and dispensing with the second reading. Mr. Clark gave background information on the plan and how the Township participates in meeting the requirements of the Federal Disaster Mitigation Act of 2000. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark asked the Board to make a conditional offer of probationary, part-time employment to Hunter Wiseman as a Park Crewperson at \$18.00 per hour pending acceptable pre-employment screening. Mr. Wade asked for a motion to approve the conditional offer of probationary employment. Mr. Gabbard so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark began a discussion on the Ohio Department of Transportation (ODOT) plan to replace the current intersection at State Route 48 and Lytle-Five Points Road with a single-lane roundabout. Mr. Wade discussed the intersection and the possible development that could occur around that intersection. Mr. Wade stated his opinion that long-turn lanes would be better than a single lane roundabout. Mr. Gabbard concurred with Mr. Wade and noted that the intersection in question was a 55 mile per hour roadway on State Route 48 and 45 mile per hour roadway on Lytle-Five Points Road and was concerned about the speed reduction needed to accommodate a roundabout. Mr. Gabbard also stated his concern that a roundabout at that location might not be the best type of intersection if commercial development of the corners occur. Mr. Gabbard noted that the owner of the property was meeting with ODOT to discuss the intersection. Mr. Gabbard said the Township should wait to see what happened at the owner/ODOT meeting before making any decisions. Mr. Clark also noted that information was being gathered to possibly create a Tax Increment Financing District (TIF) or another development mechanism like one used at Austin Landing.



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Mr. Clark noted that he had received an email asking the Board to consider a crosswalk safety improvement on Lytle-Five Points Road near the school. Mr. Clark noted that the current crosswalk was not well marked and that the population density and school pedestrian traffic made the crosswalk a possible safety issue. After a short discussion by the Board, Mr. Clark was directed to communicate with the Warren County Engineer to discuss improvements to that crosswalk and bring back recommendations. Lytle-Five Points Road is a county road and the Township must work with the County for any improvement.

Mr. Clark then began a discussion about a Northern Warren County Transportation Study proposal from the Warren County Engineer's Office. Mr. Clark noted that the Engineer's Office was asking the seven potential participants in the study to help with the costs, which the Warren County Engineer estimated to be around \$3,000,000. Mr. Gabbard asked how the costs of the prior Southern Warren County Transportation study were broken out. Mr. Clark stated he would find out. Mr. Wade noted the need for a study and asked Mr. Clark to report back when he had further information.

Mr. Jones, Road Superintendent, noted that seven of the proposed eleven ditches or pipe projects were completed. Mr. Gabbard asked about the cape sealing project. Mr. Jones noted that he had one complaint and that work was progressing on the project.

Mr. Gabbard asked Mr. Terrill, Police Chief, about the new night for National Night Out (September 18). Chief Terrill noted the new night allowed them to acquire vendors that would not normally be available.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Gabbard moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – July 28, 2025, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Accept the Road, Planning and Zoning, Police and Fire monthly reports for July 2025.


Mr. Wade seconded the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark noted that the tennis court repairs were finished along with the new pickleball line layouts. Mr. Clark noted he was working on acquiring portable nets. Mr. Clark also noted that work on getting the new Automated External Defibrillator (AED) along with several other park projects was underway and would be completed shortly.

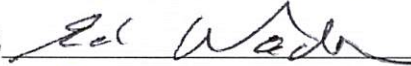
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With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 6:30 p.m. Mr. Gabbard so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea and Mr. Wade-yea.

FISCAL OFFICER



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